

CENTER FOR AMERICAN POLITICAL STUDIES
HARVARD UNIVERSITY

Graduate Student Summer Research Grant
Summer 2008

Name: _____ G-year: _____

Address: _____

Phone: _____ Email: _____

Dissertation title: _____

Adviser: _____ Email: _____

Please be aware that Center for American Political Studies summer grants will not exceed \$5,000 and may not be held in conjunction with grants of similar amounts from other sources. Appropriate expenses include transportation, photocopying fees, and other research-related costs, as well as living expenses.

To apply, please complete this cover sheet and attach it to the following:

- 1) **Graduate Student Summer Fellowships, 2008: Standard Application** form (on following pages). Feel free to use additional sheets if needed to provide the info requested on the form.
- 2) Current resume/CV, not to exceed two pages.
- 3) Current official transcript. Must be original.
- 4) Statement of purpose. Describe your dissertation topic, the relevance of your summer research plans to the thesis as a whole, and your proposed use of the award. Double-spaced and not to exceed 1,000 words.
- 5) Plan of research, estimate of the time required, and, if traveling, an itinerary.
- 6) A letter in support of the application from your advisor.

Due date: ~~February 29, 2008~~ **March 12, 2008**

Mail or deliver (before 5:00pm) one copy of your completed application by ~~Friday, February 29, 2008~~ **Wednesday, March 12, 2008** to Lilia Halpern-Smith, CAPS Administrator, Room N429, CGIS Knafel, 1737 Cambridge Street, Cambridge, MA 02138.

Questions? Contact CAPS Administrator Lilia Halpern-Smith at lhalpern@gov.harvard.edu.

Graduate Student Summer Fellowships, 2008: Standard Application

■ ■ ■ INSTRUCTIONS TO APPLICANTS ■ ■ ■

These instructions accompany a standard application form for summer fellowships offered by GSAS and the participating Harvard research centers.

- If you are applying to individual research centers, submit your completed application packet directly to each of these centers.
- If you are applying for a GSAS Graduate Society Summer Predissertation Fellowship or a Harvard Summer School Tuition Waiver, submit your completed application packet to your academic department.
- In addition to these instructions, be sure to follow the individual requirements outlined in the respective cover sheets of the participating funding sources.

For a list of fellowship opportunities, consult the *Graduate Guide to Grants*, available online at: http://www.gsas.harvard.edu/current_students/fellowships_office.php

In drafting a proposal you will benefit from consulting with your faculty advisor and with other faculty members who are familiar with your work. We also encourage you to consult *Scholarly Pursuits*, which contains advice on writing a proposal and samples of successful proposals (available on the above GSAS web site).

■ ■ ■ CHECKLIST ■ ■ ■

Note that requirements among the participating funding sources vary, especially in the number of copies to submit. Collate and arrange each set of materials in this order:

- **APPLICATION FORM, INCLUDING BUDGET SHEET**
- **CURRENT RESUME/CV**
Not to exceed two pages.
- **CURRENT OFFICIAL TRANSCRIPT**
Obtain an original transcript from your school's registrar, allowing five working days for processing. Use the original to make the required number of copies to submit with your application.
- **STATEMENT OF PURPOSE**
Double-spaced and *not* to exceed 1,000 words. The statement should describe your proposed use of the award. For research abroad, please describe the subject and plan of your research, including the feasibility and necessity of undertaking it in the proposed country or countries. Similarly, for language study, describe the necessity of the language for your future research.
- ☐ **LETTERS OF RECOMMENDATION**
The required number varies by funding source. Include a sealed original of each letter with the application materials that you submit to each funding source; if needed, you should add the fellowship name to the envelope. (Alternatively, recommenders may send letters directly to the appropriate funding source.) For GSAS summer fellowships, letter writers must submit letters directly to your department administrator. Please be sure to inform your letter writers of the specific submission requirements and deadlines, indicated in the individual cover sheets.

DEADLINE FOR PARTICIPATING RESEARCH CENTERS: FRIDAY, FEBRUARY 29, 2008.
For GSAS summer fellowships, department deadlines vary and are earlier.

Graduate Student Summer Fellowships, 2008: Standard Application

■■■ PLEASE PRINT CLEARLY OR TYPE IN THE SPACES BELOW ■■■

NAME (Last, First & Middle initial):	CURRENT YEAR IN GRADUATE SCHOOL, or G-YEAR:
DEPARTMENT (also include field of study):	DEPARTMENT ADVISOR, OR DISSERTATION ADVISOR IF ALREADY ASSIGNED
LOCAL ADDRESS (include ZIP code):	PERMANENT ADDRESS (<input type="checkbox"/> check if you prefer to receive mail here; include postal code):
LOCAL TELEPHONE:	EMAIL ADDRESS:
HARVARD STUDENT I.D. NUMBER:	SOCIAL SECURITY NUMBER (if resident or non-resident alien, give nationality and green card or visa number):
BACHELOR'S DEGREE (institution, year):	MASTER'S DEGREE (institution, year):
BRIEF SYNOPSIS OF YOUR PROPOSAL (20 words or less):	
TENTATIVE TITLE:	
RECOMMENDERS (comply with individual Centers' requirements)	
1. Name: Telephone: Email:	2. Name: Telephone: Email:

Graduate Student Summer Fellowships, 2008: Standard Application

Check the institutions to which you are applying ↓	
<input type="checkbox"/>	Asia Center
<input type="checkbox"/>	Center for American Political Studies
<input type="checkbox"/>	David Rockefeller Center for Latin American Studies
<input type="checkbox"/>	Davis Center for Russian and Eurasian Studies
<input type="checkbox"/>	Fairbank Center
<input type="checkbox"/>	GSAS
<input type="checkbox"/>	Korea Institute
<input type="checkbox"/>	Minda de Gunzburg Center for European Studies
<input type="checkbox"/>	Reischauer Institute (RI) of Japanese Studies Summer Research Grants for Graduate Students
<input type="checkbox"/>	RI Summer Language Study Grants for Doctoral Students
<input type="checkbox"/>	Warren Center for Studies in American History
<input type="checkbox"/>	Weatherhead Center for International Affairs (Pre-dissertation, Mid-dissertation, Canada or Language Study grants)

LIST ADDITIONAL FUNDING SOURCES TO WHICH YOU HAVE APPLIED: (Note: You must report promptly to the center(s) to which you are applying, and/or to GSAS, as soon as you receive a fellowship offer. Requests will be considered for retaining a full award in conjunction with a partial award.)

LIST FELLOWSHIPS PREVIOUSLY RECEIVED, INCLUDING YEAR AND AMOUNT:

■ ■ ■ SIGNATURE REQUIRED ■ ■ ■

I affirm that the ensuing statements and attached materials are true and accurate representations, to the best of my understanding.

SIGNATURE:	DATE:

DELIVER ALL APPLICATION MATERIALS TO THE CENTER(S) TO WHICH YOU ARE APPLYING BY

*** FRIDAY, FEBRUARY 29, 2008. ****

For GSAS summer fellowships, department deadlines vary and are earlier.

Graduate Student Summer Fellowships, 2008: Standard Application BUDGET

NAME

(print): _____

Please fill in all categories with exact figures or the most accurate estimates you have at the present time. If possible, attach a **one-page** travel itinerary with price quote from a travel agent.

EXPENSES:	RESOURCES:
PROJECT DURATION: From: to:	PERSONAL FUNDS:
AIRFARE (itemize fares to multiple destinations)	OTHER GRANTS OR AWARDS (CONFIRMED)*:
INTERNAL TRAVEL EXPENSES	OTHER RESOURCES (please itemize):
LODGING (specify daily rate and number of days in each location):	TOTAL RESOURCES:
	*NOTE: YOU MUST INFORM THE CENTER(S) AND/OR GSAS IF YOU ARE OFFERED ANY AWARD FOR THIS PROJECT AFTER YOU SUBMIT THIS APPLICATION
FOOD:	PLEASE LIST PREVIOUS AWARDS YOU HAVE RECEIVED FROM ANY PARTICIPATING CENTERS:
OTHER EXPENSES (please itemize):	
TOTAL EXPENSES:	AMOUNT REQUESTED: (subtract resources from expenses)